

**SUPERIOR COURT OF CALIFORNIA  
COUNTY OF SANTA CRUZ**

**REQUEST FOR ELECTRONIC AUDIO TAPE CASSETTE(S)/AUDIO CD'S  
OF COURT PROCEEDINGS**

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***INSTRUCTIONS TO REQUESTING PARTY***

*Use a separate form for each case number. There is a \$25.00 fee per cassette tape or audio CD. If your request covers more than one cassette or audio CD, you will be advised of any additional amount due. Full payment must be received before tapes are released.*

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Case No. .... Plaintiff .....  
Defendant .....

**COURT PROCEEDING(S)**

| Date | Time | Dept. | Judge | Monitor |
|------|------|-------|-------|---------|
|      |      |       |       |         |
|      |      |       |       |         |
|      |      |       |       |         |
|      |      |       |       |         |

Date of Request \_\_\_\_\_  
Requesting Party \_\_\_\_\_  
Address \_\_\_\_\_  
Telephone \_\_\_\_\_

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Request taken by .....  Counter  Receptionist

\$25.00 fee – 1 tape/CD  \$ ..... fee for ..... tapes/CD's  Fee waived

Mail  Requesting party to pick up

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